

How to Request Fiscal Sponsorship from the ACTION Council

Please prepare a document which answers the following questions, with as much detail as possible:

1. Group name, street address, mailing address (if different), phone number, fax number if any, name of principal contact person, contact email, and website address if any. (No application will be processed without an email contact.)
2. Group Description: mission, specific objectives, how group meets community needs, a description of regular and periodic activities the group engages in, and a history of this effort.
3. How does this request relate to the mission of APMC?
4. Description / Duration of Request.
5. Amount and Description of Funds to be administered annually by APMC - 12-Month Program Budget
 - List anticipated sources, types and amounts of funds you hope to receive (i.e. grants, individual donations, fees for delivery of services.)
 - List anticipated types of expenses you expect to pay for, with amounts.
6. Does the group have existing funds for this project or a bank account?
7. Have you tried other places for sponsorship? Where? What was the outcome?
8. Are you planning to get your own 501(c)(3)? If so, when do you plan to apply?
9. List the key people involved in this project, including their affiliations and a brief bio of each.
10. Do you have any Advisory Board or Committee?
If yes, please list names and affiliations of members.
11. Who referred you to the ACTION Council?